



## Local Advertisement

<b>JOB TITLE:</b>	Legal Officer
<b>Positions:</b>	Five (5)
<b>DUTY STATION:</b>	Prishtinë/Priština
<b>REPORTS TO:</b>	Program Manager
<b>DURATION:</b>	Initial Period of One Year
<b>STARTING DATE:</b>	3 January 2018

### **BACGROUND:**

The NGO Advancing Together (hereinafter AT) has been established on the purpose of creating a stable environment in Kosovo for the integration of the communities through advocating and developmental support; promoting human rights, supporting cultural heritage of all communities; supporting all communities in the local, regional and European integration processes in order to provide a stable development of Kosovo and South-Eastern Europe.

AT has a distinctive capacity in areas such as: building minority related synergies and conversion of the above into an advocacy tool such as the mobilization of community based initiatives into better response of local authorities. AT also promotes research work and developing of various projects related to these issues.

### **PURPOSE**

Advancing Together is providing support to the local and central level authorities in addressing the basic needs of Kosovo returnees in the areas of physical, legal and material safety, as well as, strengthening authorities' capacities for the protection of returnee and displaced populations.

### **MAIN DUTIES AND RESPONSIBILITIES**

- ✓ Provide legal information, assistance, counselling and in court representation to vulnerable IDP's and returnees;
- ✓ Provide legal analysis and opinion on specific cases of beneficiaries;
- ✓ Identify and report on patterns and protection gaps that need to be presented to authorities for resolution;
- ✓ Monitor and report on implementation of property rights legal framework;
- ✓ Monitor and report on implementation of HPD/KPA decisions;
- ✓ Provide inputs for analytical reports on relevant laws, bylaws and other legal documents related to returnees and IDP's;
- ✓ Assist in organizing workshops and round table debates on specific topics, when required;
- ✓ Establish regular communication with relevant institutional stakeholders, civil society and agencies dealing with legal aid.

### **Required Qualifications**

- ✓ University Degree in Law;
- ✓ Minimum two years of professional experience in the field of legal, human rights monitoring and NGOs;
- ✓ High level of interpersonal and communication skills and experience with various stakeholders and actors at various levels;
- ✓ Experience and proven ability to work independently as well as part of a team with people of different ethnicities, religions and cultural backgrounds.

### **Other qualifications that will be considered as advantage:**

- ✓ Bar exam;
- ✓ Excellent written and oral knowledge of English, Albanian and Serbian languages; knowledge of any additional local language will be considered as an advantage;
- ✓ Valid driving license.

AT is committed to achieving workforce diversity, and encourages qualified female and males from all national, religious, ethnic and social backgrounds to apply to become a part of the organization.

Successful candidate will be subject to cross-check of professional experience and reference.

Please send your CV, Motivation Letter (in English), Recommendation letters and scanned copy of University Diploma, personal ID and driving license by applying to this job directly sending on e-mail: [info@advancing-together.org](mailto:info@advancing-together.org).

### **Deadline for applications is 11 of December 2017, 16:30 hours.**

Only short-listed candidates will be considered for an interview.